

Running your charity



This guidance is to assist charity trustees in understanding their duties and encourage them to adopt good practice when running their charity.



KEY SECTIONS



Duties and responsibilities of charity trustees

Sets out who can be a charity trustee, the relevant legal obligations and the duty to act in the best interests of the charity.



Finance, funding, reporting, accountability

Sets out key duties relating to the register of charities, financial record keeping and reporting, fundraising, serious incident reporting and dealing with a merger or closure.

Operating the charity for the public benefit

Information on operating the charity for the public benefit including access to facilities, membership, charging, addressing any risk of harm, and equality considerations.



Good governance

Sets out important considerations when running a charity including the Code of Good Governance, conflicts of interest, charity trustee remuneration and expenses, safeguarding and political activity.



Risk and insurance

Sets out the types of risk that a charity may face, the responsibilities of charity trustees in managing risk, details of types of insurance that may be relevant.